



**Ministry of Transport and Highways
(Transport Sector)**

Performance Report - 2022

**7th floor
Sethsiripaya - Stage II
Battaramulla**

May-2023

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Chapter 01

1.1 Introduction

At present reliable, disaster-resistant, quality, efficient and effective transport service has become an indispensable factor for economic development and human well-being. To ensure that the Ministry of Transport formulates policies related to the subject of transport, implements projects funded by the national budget, public investment and national development program, provides public services within the scope of the ministry in an efficient and public-friendly manner, and fulfills the role of the ministry by avoiding the waste and corruption. Reforming all methods using modern management methods and technologies in a helpful manner is in progress. Many projects and programs were implemented in the year 2022 by the Ministry of Transport and Highways and agencies under the purview.

In order to meet public welfare and common passenger needs, the development of the transport system should be done constantly. The public transport sector suffered a rapid collapse due to the various crises that occurred from time to time in Sri Lanka. Due to such conditions, the passengers tended to stay away from public transport and resort to private means of transport. The service provided by the Sri Lanka Railways was optimal during the problematic period for the continuous delivery of the public transport services due to the lack of fossil fuel. In the year 2022, Sri Lanka Railways has been actively engaged in a satisfactory mission by contributing as a main supplier to the national transport system by continuously passenger and cargo transportation. In order to maintain the train service efficiently, steps were taken to carry out minor repairs to the train fleet, maintenance and repair of the railway track and signaling systems. Raising and extending the railway platforms was also done for the convenience and safety of passengers. Railway revenue is the increased as the passenger attraction increased due to the normalized transport activities 2022 after the Covid-19 pandemic as well as increased ticket prices. In addition to that shortage in fossil fuels and increased prices of fuel, public heavily inclined towards trains for the transportation of goods, and a significant increase can be seen in the transportation of goods by train.

Integrated timetables for SLTB and private buses are prepared by the National Transport Commission with the objective of providing a keen public or private bus service to meet the actual passenger demand based on a scientifically determined common schedule. In the year 2022, many projects were implemented with special attention. Projects to automate the processes of the National Transport Commission, introduction of Public Transport Services (GTFS) through Google, online seat reservation, issuance of GPS sim cards for buses, real time information for passengers regarding GPS-equipped buses through the My Bus-SL application, the pilot project of issuing pre-paid cards was implemented in private buses on the Galle Makumbura Expressway. Currently, Arrangements are being made to pay Rs.1.5 million for backend software.

Department of Motor Traffic was able to provide the facility of payment by electronic cards and to introduce the express courier system for the distribution of number plates are main goals achieved by them.

Many programs have been implemented regarding road safety. Reviewing the 2011-2021 decade introduced by the United Nations and preparing a plan simultaneously with the new road safety decade of 2021-2030, conducting research on reducing road traffic accidents, establishing the road accident data management system, the high number of road accidents occurring along rural roads. Prepare regulating bodies at the district and divisional secretariat levels to control the movement, implement programs through provincial road safety units, establish programs to inform drivers at wildlife crossings, train crossings, railway stations and tracks. Program for installation of boards, installation of awareness boards

in high traffic accident areas, implementation of school road safety program, implementation of public awareness program on road safety etc.

In the year 2022, despite the crisis conditions in the country, the National Transport Medical Institute has conducted 558,032 medical examinations.,Lakdiva Engineering Private Limited is also providing services for government owned vehicles as a new project.

In the year 2022, the Ministry of Transport and the affiliated agencies worked together for an efficient and environment-friendly public transport system.

1.2 Vision, Mission and Objectives of the organization

Vision

Sri Lanka to be the country with the premier People Centered Transport System in the Region

Mission

To use State of Art technology to implement, develop, and sustain world class transport infrastructure and services to enhance living standard of the people

Objectives

- To Transport of passengers, goods and provide tourist travel facilities.
- To maintain transport service operating on a time schedule in order to prevent traffic congestion and road accidents while winning the public confidence.
- To strength institutional structure.
- To establish eco-friendly and passenger-friendly transport system linked to highways and railways.
- To Implement the National Transport Commission Act, No. 37 of 1991.
- To Implement the Railways Act, No. 18 of 1950.
- To Implement the Sri Lanka Transport Board Act, No. 27 of 2005
- To Implement the National Transport Medical Institute Act, No. 25 of 1997
- To Implement the Motor Traffic Act, No. 14 of 1951
- To Implement the all-other legislations pertaining to the subjects specified that have not been specifically brought under the purview of any other Ministry.

1.3 Duties and Function

According to the Special Gazette Notification of the Democratic Socialist Republic of Sri Lanka No. 2289/43 dated 22.07.2022, the following functions and duties have been assigned to the transport sector.

- Formulation, implementation, monitoring and evaluation of policies, programmes and projects, in relation to the subjects of Transport, and those subjects that come under the purview of Departments, Statutory Institutions and Public Corporations based on the national policies implemented by the government.
- Provision of public services under the purview of the Ministry in an efficient and people friendly manner

- Reforming all systems and procedures using modern management techniques and technology, thus ensuring that the functions of the Ministry are fulfilled while eliminating corruption and waste.
- Establishment of car parks to reduce traffic congestion.
- Providing passenger ferry services.
- Providing a safe and reliable passenger transport service.
- Introducing an environmental friendly transport system.
- Regulating private transport services.
- Establishment of a local industry system related to production of buses and transport sector.
- Constructing new railway lines, maintenance and widening existing railway lines, acquisition of lands in relation thereto and infrastructure development including all related matters.
- Expansion and establishment of facilities in order to transport goods to the sea ports by train transportation.
- Registration and licensing of motor vehicles.
- Issuance of driving licenses.
- Regulation and issuance of guidelines and laws relating to motor traffic.
- Launch strategic programmes in order to harness the contribution of the transport sector to minimize emission of greenhouse gases
- Implement all activities related to other subjects assigned to the Ministry and affiliated institutions.
- Supervising the affiliated institutions under the purview of the Ministry.

1.4 Organization Chart

Please see page No 06 & 07

1.5 Departments under the Ministry

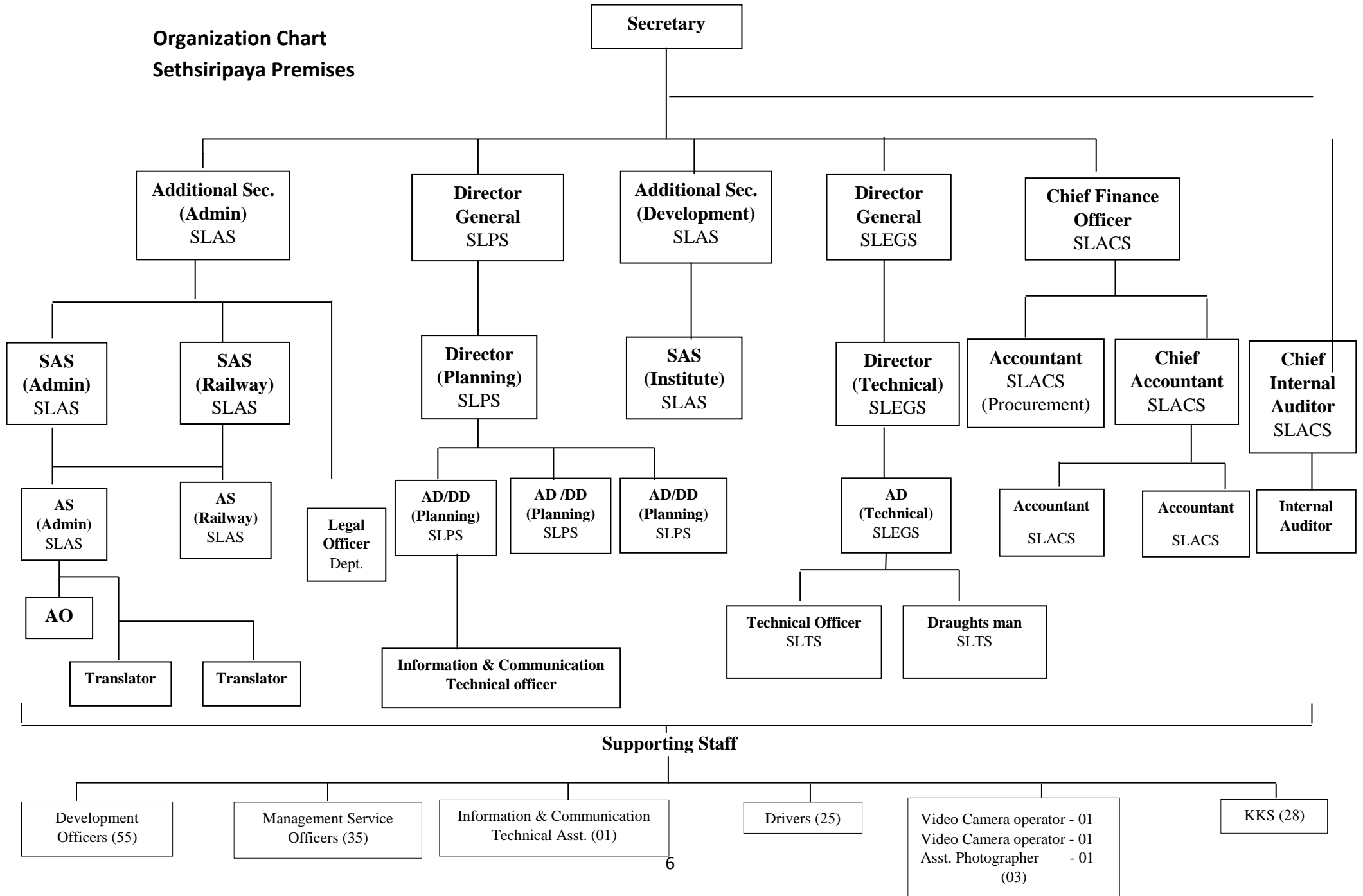
- Department of Sri Lanka Railways
- Department of Motor Traffic

1.6 Institutions under the Ministry

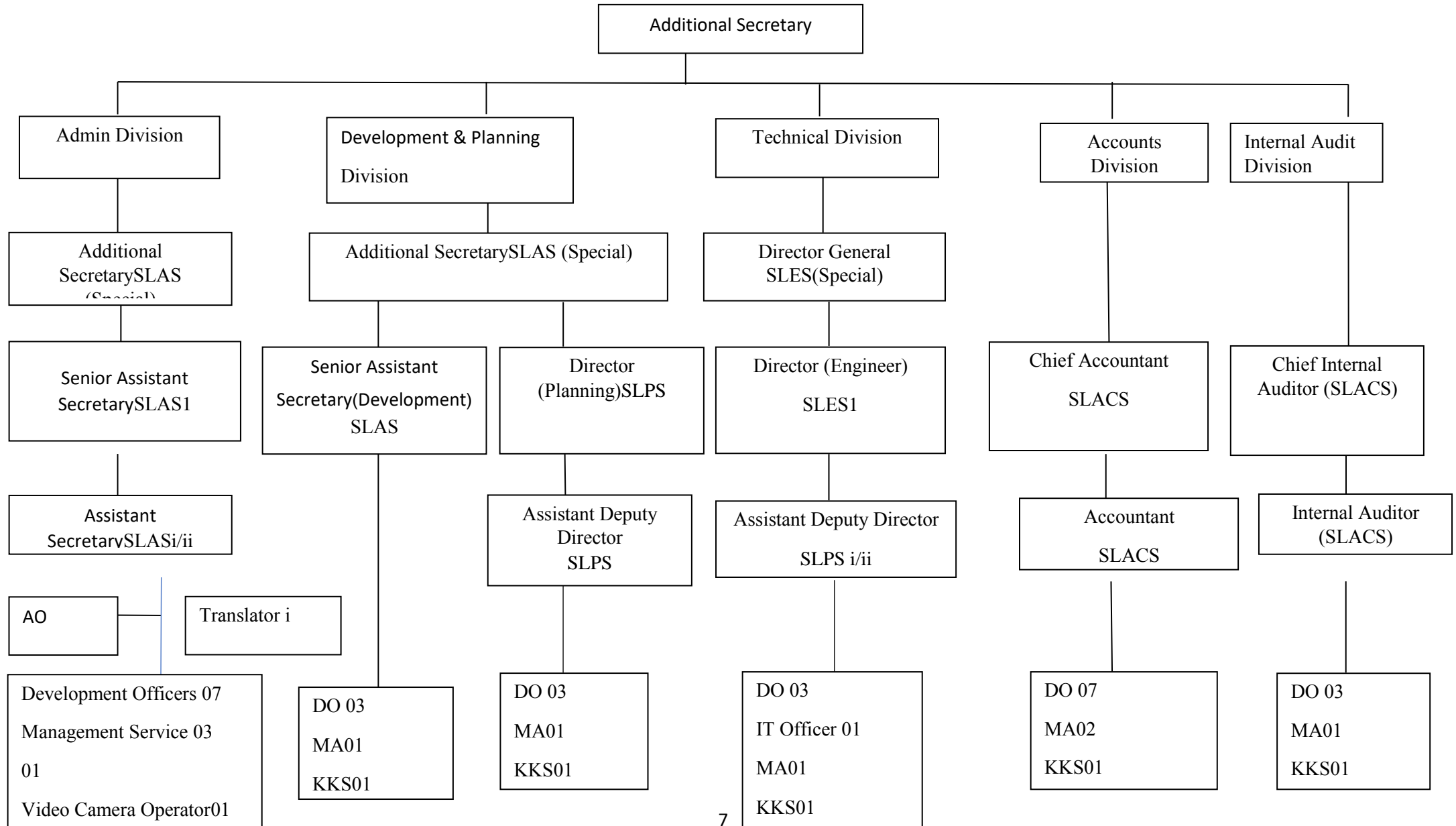
- Sri Lanka Transport Board
- National Transport Commission
- National Transport Medical Institute
- National Council for Road Safety
- Lakdiva Engineering (Pvt)Limited

Ministry of Transport

Organization Chart Sethsiripaya Premises



Maradana Premises



1.7 Details of the Foreign Funded Projects

Name of the Project	Financial Sources		Estimated Project Cost (Rs. Mn.)	Accumulated Expenditure (As at 31.12.2022) Rs. Mn.	Period	Summarized Project Progress	
	Local/ Foreign	Institutions				%	Details
Greater Colombo Urban Transport Development Project	F	JBIC	4,980.0	4729.72	2009-2013- Stage I 2013- 2023 - Stage II	97%	
	L	GOSL					
Transport Project Preparatory Facility (TPPF)	F	ADB	1,456.50	4,836.10	Jan. 2016- Jan. 2023		Consultancy has been completed by 30.04.2021 Resettlements are in progress
	L	GOSL	9,798.08				
Resettlement of Squatters in Railway Reserve	L	GOSL	9600.00	3181.45	2016-2025	33.14%	
Railway Efficiency Improvement Project (REIP)	F	ADB	28,232.00	5,236.16	Sept 2019- June 2025	15.45%	Project activities are in progress
	L	GOSL	5,646.40				
Maho- Omanthai Railway Project	F	Indian Line of Credit	91.26	12,639.4	3 years	40% 53%	Physical Progress Financial Progress
Contingent Emergency Response Component	F	World Bank	429.07	212.04	2 years	99%	Projects implemented By Sri Lanka Railway have completed. 95% completed by SLTB and balanced will complete utilizing institutional funds

F- Foreign

L- Local

Chapter02

Towards an effective and efficient transport service.....

Transportation is one crucial service that has a direct impact on the country's economy. In order to reach the development goals of a country through a proper transportation system, should be considered on the expansion of infrastructure including road and railway network, comfortability and efficiency of the passenger transportation, environmental effects, traffic congestion etc. Ministry of Transport is responsible for the improvement of the transport facilities in order to address the needs and demands of the commuters, industries as well as the service sectors and thereby contribute to the development process of the country. In order to achieve the said objectives, the Ministry of Transport is in the process of formulating policies, implementing monitoring, evaluation and follow up.

Fuel shortage and the unexpected increase in fuel prices are the main crises faced by the Sri Lankans in the first half of 2022. Due to the fact that, not only private vehicles but also para- transit modes were strongly affected and public transportation were maintained under various restrictions to meet the needs of the people. Hence commuters attracted towards the public transport modes in large scale to fulfil their mobility their mobility needs.

Railways has a major role to play in providing a quality, reliable and disaster-resilient transport service for the economic development and human well-being. Projects are implement to improve the existing railway network, Maho to Omanthei railway line rehabilitation project and Greater Colombo Suburban Railway project, purchasing of new train sets to strengthen the railway fleet under the Indian Line of Credit, rehabilitation of passenger coaches with local funds and Continuous maintenance and repair of the train fleet, importation of 200 buses under Indian Line of Credit to increase the efficiency of passenger transport services provided by buses, railway platforms are renovated by extending and raising to facilitate entry and exit of trains giving priority to passenger comfort and safety. In the meantime, accessing facilities for people with special needs are addressed.

Sri Lanka Transport Board can be identified as a public benevolent institution that is emerging with the assistance of the government by providing a safe, comfortable and reliable passenger transport service to the Sri Lankan people under a reasonable fare system. This institution provides many obligatory services to the people by launching its services to cover all areas of the country. Expanding the joint service of SLTB and railways by making more regular, creating the over-the-phone bus seat reservation facility, providing concession season tickets, parallel passenger services, emergency breakdown services, commencing special bus service to MaharagamaApeksha Hospital, "Bus Library" project, "Park & Ride" project are the main services provided by SLTB. A project (CERC project) has been implemented to improve sanitary facilities of the railway stations as well as bus depots under World Bank assistance.

The National Transport Commission was established by the National Transport Commission Act No. 37 of 1991 to regulate the means of transport in Sri Lanka and to advise the government on the national policy relating to passenger transport by buses and to implement the said policy. In accordance with the authority and duties assigned by the National Transport Commission Act, various projects have been implemented to provide an efficient, high-quality, environment-friendly and comfortable transport service to the Sri Lankan people and to create a modern approach to transport.

Social Welfare Bus Service "SisuSariya" and "Nisi Sariya" services are operating with the aim of improving the transportation facilities of the people in the areas with the least facilities, During the 2022, 52 new "SisuSariya" services, 25 new "Nisi Sariya" services were started. SisuSariya provides a safe and reliable public transport service to school children and the total number of services are in operation is 1,617. The NisiSariya service operates to meet the transportation facilities of the commuters at night and early morning and the total number of services are in operation is 216. "GamiSariya" bus service is operated to provide transportation facilities to the people living in rural areas as a social necessity where there is no proper bus service, which are economically unprofitable and there are no service providers for passenger transport. The total number of services in operation is 13.

Results generated through the modern technology based on researches should be used for the improvement of public transport as appropriately. It is very important for this to develop a sound coordination and communication among researchers and stakeholders in order to disseminate the knowledge gained on the transport sector. Automating the processes of the National Transport Commission under the introduction of modern technology for the public transport service, providing public transport service-related information through Google, introducing the MyBus-SL application, installing GPS for buses and online seat reservation, etc. The arrangements have been made. In addition to that, Makumbura Multimodal Transport Center introduced a prepaid card system for the Makumbura - Galle buses plying on the Southern Expressway during 2022.

The Department of Motor Traffic has been established to provide an efficient and effective service with the objectives of motor vehicle registration, regulation, issuance of driver licenses, road safety and the use of environmentally friendly vehicles. By connecting all district offices with the head office at Narahenpita through online connectivity, fulfilling the needs of clients at the rural/regional level and facilitating client expectations through modern facilities and new technology are key among the future aspirations of the department. This objective has achieved by providing facility for electronic card payments for the services provided, introducing an express delivery (courier) system to distribute number plates. The number of driving licenses printed during 2022 is 125,250. The number of new vehicles registered is 20,510 and transferring of vehicles is 612,877.

The National Council for Road Safety has been formed based on the vision of "A Safe Road System for All". Cabinet of Ministers has granted approval to establish this council as "National Transport Safety Commission" and the relevant bill has been prepared and forwarded to the Legal Drayman's Department. Also, a five-year action plan for the period 2021-2025 has been prepared and completed with the participation of relevant stakeholders to reduce road accidents. Rs Mn. 150 has been transferred to the Sri Lanka Traffic Police to procure technical equipment such as laser speedometer, dark glass testing luminous meter, noise testing meter etc. In addition to that Rs. Mn. 10 have been given to the Sri Lanka Police to purchase equipment sets to identify drivers who are under the influence of drugs.

Lakdiva Engineering (Pvt) Limited has been established to repair and to service the dilapidated passenger buses owned by Sri Lanka Transport Board as well as private parties with high quality at a concessional price. From the year 2001 to the year 2021, this company only carried out the bus body repair of SLTB buses. In the year 2021, a vehicle service center equipped with modern machinery was established to carry out repairs and services of all vehicles belonging to the government.

The National Transport Medicine Institute, consists of the head office in Colombo and 25 district offices across the island. The main role of this institute is to conduct qualitative medical examinations and ensure physical and mental fitness of all candidates who are requested driving license. A total of 558,032 medical examinations have been conducted up to August 2022,

Furthermore, the need for an updated “National Land Transport Policy” was strongly demonstrated during 2022. Necessity for a transport policy to arrive at timely conclusions on the measures that can be taken to meet the transport needs of the people during the period of crisis was well reflected. Therefore, the assignment of updating the existing transport policy to address each and every aspect of passenger and cargo transport was commenced.

Attracting more people to the public transport service is a major challenge assigned to this ministry, and it can be successfully faced by implementing a people-friendly, comfortable, efficient and punctual transport service. Hence the Ministry of Transport is performing an optimal role as the leader in Sri Lanka’s transport sector by coordinating all these institutions established in relation to Sri Lanka's transport sector, and by guiding and supervising their activities.

M. M. P. K. Mayadunne

Secretary

Ministry of Transport and Highways

Chapter 03

Overall Financial Performance for the Year ended 31st December 2022

3.1 Statement of Financial Performance

3.2 Statement of Financial Position

3.3 Statement of Cash Flows

*The inputs relating to the above statements are provided by the highways division of the ministry of Transport and Highways

3.4 Notes to the Financial Statements

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3.5 Performance of the Revenue Collection

Revenue Code	Description of the Revenue Code	Revenue Estimate (Rs. Mn.)		Collected Revenue (Rs. Mn.)	
		Original	Final	Amount (Rs.)	As a % of Final Revenue Estimate
20.03.99.00	Other receipts	43.75	43.75	24.21	55.34
20.02.02.99	G.O.A. B interest	1.42	1.29	1.09	84.50
20.03.03.02	Fines and confiscations	1.00	1.00	0.06	6.00
20.02.01.01	House rent	1.42	1.29	0.21	8.53
20.06.02.02	Selling of Capital Assets (Other)	0.51	0.36	0.48	133.34

3.6 Performance of the Utilization of Allocation

Type of Allocation	Allocation (Rs.)		Actual Expenditure (Rs.)	Allocation Utilization as a % of final Allocation
	Original	Final		
Recurrent	10,726,020,000	10,726,020,000	9,914,581,902.21	92.43%
Capital	3,935,500,000	3,935,500,000	3,867,411,276.82	98.27%

3.7 In the terms of F.R. 208 grant of allocations for expenditure to this Department / District Secretarial / Provincial Council as an agent of the other Ministries / Departments

Serial No.	Allocation received from which Ministry / department	Purpose of the Allocation	Allocation (Rs.)		Actual Expenditure (Rs.)	Allocation Utilization as a % of Final allocation
			Original	Final		
01	Kurunegala D/S	To cover administrative expenses of acquisition of land for the Kurunegala-Habarana projects	3,250,000	3,250,000	3,250,000.00	100%
02	Anuradhapura D/S		450,000	450,000	449,947.55	100%
03	Polanaruwa D/S		350,000	350,000	350,000.00	100%
04	Mathala D/S		2,000,000	2,000,000	1,846,599.13	92%

3.8 Performance of the Reporting of Non – Financial Assets

Assets Code	Code Description	Balance as per board of survey report as at 31.12.2022	Balance as per financial position report as at 31.12.2022	Yet to be Accounted	Reporting Progress as a %
9151	Building and Structures	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>** The final report for this is presented by the Ministry of Highways. Until then, the data related to the transport sector has been presented.</p> </div>			
9152	Machinery and Equipment				
9153	Land				
9154	Intangible Assets				
9155	Biological Assets				
9160	Work in Progress				
9180	Lease Assets				

3.9 Auditor General's Report**

** The final audit report issued by the Auditor General to be scanned and placed here while submitting to the parliament is presented in- **This is presented by Highways division of the Ministry .**

Chapter 04

Performance indicators

4.1 Performance indicators of the Institute (Based on the Action Plan)

Specific Indicators	Actual output as a percentage (%) of the expected output			
	100% - 90%	89% - 75%	74% - 50%	49% - 0%
Rail Transport Sector				
➤ Number of freight trains	✓			
➤ Number of trains being operated per day	✓			
➤ Constructed railway lines (km in length)	✓			
Bus Transport Sector				
➤ Number of new student bus services implemented			✓	
➤ Number of new regular bus services implemented				✓
➤ Number of new technology-based services				✓
➤ Number of bus staff trained per year		✓		
➤ Number of integrated and non-integrated schedules implemented			✓	
➤ Number of sign boards installed				✓
➤ Stakeholder awareness programs related to transport				
➤ Preparation of National Transport Statistics Reports	✓			
➤ Number of investigations conducted on public complaint		✓		
Department of Motor Traffic				
➤ Physical and financial progress of construction and repairs under physical resource development	✓			
➤ Physical and financial progress of acquisition of hardware and software under acquisition of fixed assets	✓			
➤ Number of programs undertaken for human resource development and its financial progress	✓			
➤ Amount of driving licenses issued under capital investment and expenditure incurred for the same			✓	
National Council for Road Safety				
➤ Reform National Road Safety Council into a Commission			✓	

➤ Preparing a plan in line with the 2011-2021 review and the 2021-2030 New Road Safety Decade introduced by the United Nations.				✓
➤ Conducting research on reducing motorcycle accidents			✓	
➤ Conducting research on reducing pedestrian accidents in Sri Lanka				✓
➤ Establishment of road accident data management system				✓
➤ Updating of e-library on road safety	✓			
➤ Setting up a structure at the district secretariat level and secretariat level to control the increase in road accidents on rural roads.				✓
➤ Implementation of programs related to National Road Safety Week	✓			
➤ Implementation of school road safety programme		✓		
➤ Support roadworthiness certification programs to create a safe vehicle system			✓	
➤ Implementation of programs in accident-prone places along rural roads belonging to accident-prone local authority	✓			
Ministry Key Performance Indicators				
➤ Number of progress review meetings conducted	✓			
➤ Number of trainings given for capacity building of the officers.	✓			
➤ Submit reports to be presented to the parliament on due date.	✓			
➤ Percentage spent from the treasury provisions received to the Ministry			✓	
➤ Number of Audit and Management Committees meeting conducted within the year		✓		

Chapter 05

Performance of the achieving Sustainable Development Goals (SDG)

5.1 Indicate the Identified respective Sustainable Developments Goals

Goal/ Objective	Targets	Indicators of the achievement	Progress of the Achievement to date (based on year 2019)		
			0% - 49%	50% - 74%	75% - 100%
Ensure healthy life and promote welfare of all age groups	Reduce the number of injuries and deaths due to road accidents by 2030	Mortality	√		
Making cities and settlements perfect, safe, robust and sustainable	Increasing the safety of highways with special attention on vulnerable women, children, disabled persons and the elderly, providing sustainable transport system that is safe, affordable and accessible to everyone by expansion of public transport system significantly by year 2030.	1. Number of freight trains			√
		2. Number of trains being operated per day			√
		3. No of new Sisusariyaand Nisi sariya bus services		√	

5.2 Briefly explain the achievements and challenges of the Sustainable Development Goals

Achievements and challenges in achieving the Sustainable Development Goals

The Ministry of Transport has taken a number of steps to establish a quantitatively and qualitatively strong transport service with the aim of making an effective contribution to overall development in line with the 2030 Agenda adopted at the United Nations Assembly on Sustainable Development held in 2015.

The transport sector makes a direct contribution to several targets in the Sustainable Development Goals and an indirect contribution to the targets in a number of other sector goals. Accordingly, the targets directly related to the transport sector can be identified under Goal 3,9 and 11.

3rd Sustainable Development Goal

3.6 By 2030, halve the number of global deaths and injuries from road traffic accidents.

About 8 deaths are reported daily from road accidents and the majority of those who die or get injured are in the workforce age group. This causes problems for the country's economy as well as social issues.

Therefore, the Ministry of Transport operates, considering it a priority to take necessary steps to achieve the desired goals under the Sustainable Development Goals by minimizing road accidents.

- Conducting research on reducing pedestrian accidents in Sri Lanka
- Implementation of programs through Provincial Road Safety Units
- Providing support to the process of issuing roadworthiness certificates to create a safe vehicle fleet
- Implementation of school road safety program
- Installation of awareness boards in crowded places about blackspots
- Establishment of Sri Lanka Road Accident Data Base for road safety regulation and management
- Setting up a secretariat level structure at the district secretariats to control the increasing trend of road traffic accidents on rural roads.

9th Sustainable Development Goal

9.1 Develop quality, reliable, sustainable and resilient infrastructure, including regional and trans-border infrastructure, to support economic development and human well-being, with a focus on affordable and equitable access for all.

- Implementation of the project to improve the existing railway network
- Implementation of Maho to Omanthei Railway Rehabilitation Project and Colombo Suburban Railway Project
- Purchase of new train sets in order to strengthen the fleet under the Indian Line of Credit (ILOC)
- Rehabilitation of passenger carriages and continuous maintenance and repair of the train fleet with local funds.
- To increase the efficiency of the passenger transport service provided by buses, 200 buses were imported and incorporated to the service by utilizing the funds received under Indian Line of Credit (ILOC)
- Development activities were carried out to raise and extend railway platforms to facilitate entry and exit of trains, giving priority to passenger comfort and safety, and to expand access facilities for persons with special needs.
- Provide expeditious service to the public through the process automation project by the National Transport Commission, which is the passenger transport regulatory body.

- A project, Contingent Emergency Response Component (CERC) was implemented to improve sanitary facilities in railway stations and bus depots under the funds of World Bank.
- In 2022, Multimodal Transport Center - Makumbura introduced a pre-paid card system for Makumbura - Galle buses plying the Southern Expressway.
- Launch of online seat reservation program in long distance services trains and buses.

11th Sustainable Development Goal

11.2 By 2030, provide access to safe, affordable, accessible and sustainable transport systems for all, improving road safety, notably by expanding public transport, with special attention to the needs of those in vulnerable situations, women, children, persons with disabilities and older persons.

- Successful implementation of the social welfare bus service "Sisusarya", "Gamisariya", and "Nisisarya" services with the aim of improving the transportation facilities of the people in marginalized areas. Accordingly, 52 new "Sisusariya" and new 25 "Nisisariya" services were started during 2022. "Sisusariya" provides safe and reliable public transport bus service to school students and the total number of "Sisusariya" services in operation are 1617.
- The "Nisisariya" service is operated to meet the transportation facilities of the passengers during the night and early morning. At present, the total number of proper services are 216.
- In the year 2022, during the fuel crisis, faced difficulties of operating para transit modes such as school services and office transport services properly. Importance of the public transport services was highlighted during this period to fulfill the commuters' transport requirements.
- Temporary fuel distribution centers were established at Makumbura Multimodal Transport Center and Colombo Fort, Bastion Mawatha Bus Stand to address the issue in order to provide a continuous and reliable public passenger transport service to the commuters.
- A project is underway to renovate railway platforms to make them accessible to disabled people.
- Setting up a structure at the District Secretariat level and Divisional Secretariat level to control the increase in road accidents on rural roads.
- Support roadworthiness certification issuing programs to create a safer vehicle system.
- Implementation of programs regarding accident prone areas along the rural roads belonging to local authorities and accident prevention.
- Installation of boards to identify and inform the public about blackspots

Challenges faced in achieving Sustainable Development Goals

- Problems in obtaining investments for hall capital projects.
- Identification of development priorities is not done according to a practical method.
- Issues related to land acquisition appropriation and resettlement.
- Employee issues and unexpected trade union actions.
- Issues arising in practical application of research findings/innovations in the field of transport, for the betterment of the sector.
- Technical problems in adoption of new technology.

Chapter 06

Human Resource Profile

6.1 Cadre Management

	Approved Cadre			Excising Cadre			Vacancies/(Excess)**		
	Sethsiripaya Premises	Maradana Premises	Total	Sethsiripaya Premises	Maradana Premises	Total	Sethsiripaya Premises	Maradana Premises	Total
Senior	24	15	39	21	09	30	03	06	09
Territory	04	03	07	03	01	04	01	02	03
Secondary	96	37	133	135	46	181	-39	-9	-48
Primary	54	23	77	40	03	43	14	20	34

6.2 Briefly state how the shortage or excess in human resources has affected to the performance of the institute

The shortage of human resources have a direct impact on the achievement of the targets and objectives of the Ministry in fulfilling its vision and mission, and there is a possibility of an increase in the time taken to achieve the desired objectives.

The secondary level officers recruited under the government program to provide jobs to unemployed graduates and have been assigned to this Ministry by the Ministry of Public Administration and Home Affairs in excess of vacancies. The Department of Management Services (DMS) is working to revise the staff and the Cadre Revision Commission has been informed about the excess number of employees. Accordingly, the Ministry will implement their decision on the redundant staff.

6.3 Human Resource Development

Name of the Program	No. of staff trained	Duration of the program	Total Investment (Rs.)	Nature of the Program (Foreign/ Local)	Output/ Knowledge Gained *
Seminar on party & government for senior officials from Sri Lanka	02	14 days	Virtual	Foreign	
Regional Cooperation Programme 31 st Training Course (Online)	03	12 days		Foreign	
Webinar on Smart Transportation	05	01 day		Foreign	
Seventh Session of the Committee on Transport	05	03 days		Foreign	
Fourth Meeting of the BIMSTEC Transport Connectivity working group (BTCWG) 08 th December 2022,Thailand	01	01 day		Foreign	
Seminar on Investment & financing management of Railway infrastructure Construction for Developing Countries from 18 th to 31 st October 2022	04	14 days		Foreign	
Note to all UN member states 6 th session of the UNECE working party on public private partnership	01	02 days		Foreign	
Launch programme on UNESCAP training course – fundamentals of freight connectivity & logistics in Asia & the Pacific	01	01 day	Virtual	Foreign	
Regional Cooperation mechanism on low carbon transport – Sub regional consultation & capacity building workshop	01	02 days	24,000.00	Foreign	Report submitted
Workshop on Pension	04	01 day	16,000.00	Local	
Course in writing office notes and letter writing	42	01 day	10,000.00	Local	
Transport management programme	04	02 days	30,000.00	Local	
Invitation to a knowledge session on target for setting for SDG	04	01 day	Virtual	Local	

monitoring & evaluation framework for Sri Lanka					
Preparation of Cabinet Papers and Submission	04	02 days	34,000.00	Local	
Systematic maintenance of books of accounts	01	02 days	7,500.00	Local	
Role and Responsibilities of the Leave Officer	42	01 day	10,000.00	Local	
Damages and loss under FR 104	02	01 day	10,000.00	Local	
Role and Responsibilities of Accounts Clerks	02	01 day	10,000.00	Local	
Management of Personal Files	08	01 day	17,600.00	Local	
Workshops on leave and salary conversions in public service	50	01 day	22,000.00	Local	
Program of Tamil Language	33	150 hours	86,250.00	Local	
Master's Degree Course in Applied Economics	01	01 year	12,900.00	Local	
Workshop on Procurement	40	03 hours	-	Local	
Practical application of information technology	40	03 hours	-	Local	
Compensation and benefits	40	02 hours	-	Local	
Total Investment			290,250.00		

* Briefly state how the training program contributed to the performance of the institution

The staff officers and other officers can perform the duties assigned to them in the Ministry more accurately and efficiently through their participation for the training programmes. In addition, staff officers have been able to improve their efficiency and effectiveness by participating in foreign training programs and adapting the experience obtained for their duties. Similarly, officers are also motivated by foreign training and the knowledge and skills acquired through them have enabled the development of the transport sector. (The relevant certificates and reports have been submitted to the Ministry.)

Chapter 07

Compliance Report

No.	Applicable Requirement	Compliance Status (Complied/ Not Complied)	Brief explanation for Non-Compliance	Corrective actions proposed to avoid non – compliance in future
1	The following financial statements/accounts have been submitted on due date			
1.1	Annual financial statements	Complied		
1.2	Advance to public officers account	Complied		
1.3	Trading and Manufacturing Advance Accounts (Commercial Advance Accounts)	Not Relevant		
1.4	Stores Advance Accounts	Not Relevant		
1.5	Special Advance Accounts	Not Relevant		
1.6	Others	Not Relevant		
2	Maintenance of books and registers (FR445)			
2.1	Fixed assets register has been maintained and update in terms of public administration Circular 267/2018	Complied		
2.2	Personal emoluments register/Personal emoluments cards has been maintained and update	Complied		
2.3	Register of Audit queries has been maintained and update	Complied		
2.4	Register of Internal Audit reports has been maintained and update	Complied		
2.5	All the monthly account summaries(CIGAS) are prepared and submitted to the Treasury on due date	Complied		
2.6	Register for cheques and money orders has been maintained and update	Complied		
2.7	Inventory register has been maintained and update	Complied		
2.8	Stocks Register has been maintained and update	Complied		
2.9	Register of Losses has been maintained and update	Complied		
2.10	Commitment Register has been maintained and update	Complied		
2.11	Register of Counterfoil Books (GA – N20) has been maintained and update	Complied		
3	Delegation of Functions for financial control (FR 135)			
3.1	The financial authority has been delegated within the institute	Complied		
3.2	The delegation of financial authority has been communicated within the institute	Complied		

3.3	The authority has been delegated in such manner so as to pass each transaction through two or more officers	Complied		
3.4	The controls has been adhered to by the Accounts in terms of State Account Circular 171/2004 dated 11.05.2014 in using the Government Payroll Software Package	Complied		
4	Preparation of Annual Plans			
4.1	The annual action plan has been prepared	Complied		
4.2	The annual procurement plan has been prepared	Complied		
4.3	The annual Internal Audit plan has been prepared	Complied		
4.4	The annual estimate has been prepared and submitted to the NBD on due date	Complied		
4.5	The annual cash flow has been submitted to the Treasury Operations Department on time	Complied		
5	Audit queries			
5.1	All the audit queries has been replied within the specified time by the Auditor General	Complied		
6	Internal Audit			
6.1	The internal audit plan has been prepared at the beginning of the year after consulting the Auditor General in terms of Financial Regulation 134(2) DMA/1-2019	Complied		
6.2	All the internal audit reports has been replied within one month	Not Complied		Sending reminders and informing the concerned Heads of Departments during the Audit and Management Committee meeting
6.3	Copies of all the internal audit reports has been submitted to the Management Audit Department in terms of Sub-section 40(4) of the National Audit Act No. 19 of 2018	Complied		
6.4	All the copies of internal audit reports has been submitted to the Auditor General in terms of Financial Regulation 134(3)	Complied		
7	Audit and Management Committee			
7.1	Minimum 04 meetings of the Audit and Management Committee has been held	Not Complied		Due to the scope of the State Ministry at

	during the year as per the DMA Circular 1-2019			that time changed from time to time.
8	Asset Management			
8.1	The information about purchases of assets and disposals was submitted to the Comptroller General's Office in terms of Paragraph 07 of the Asset Management Circular No. 01/2017	Complied		
8.2	A suitable liaison officer was appointed to coordinate the implementation of the provisions of the circular and the details of the nominated officer was sent to the Comptroller General's Office in terms of Paragraph 13 of the aforesaid circular	Complied		
8.3	The boards of survey was conducted and the relevant reports submitted to the Auditor General on due date in terms of Public Finance Circular No. 05/2016	Complied		
8.4	The excesses and deficits that were disclosed through the board of survey and other relating recommendations, actions were carried out during the period specified in the circular	Complied		
8.5	The disposal of condemn articles had been carried out in terms of FR 772	Complied		
9	Vehicle Management			
9.1	The daily running charts and monthly summaries of the pool vehicles had been prepared and submitted to the Auditor General on due date	Complied		
9.2	The condemned vehicles had been disposed of within a period of less than 6 months after condemning	Complied		
9.3	The vehicle logbooks had been maintained and updated	Complied		
9.4	The action has been taken in terms of FR 103, 104, 109 and 110 with regard to every vehicle accident	Complied		
9.5	The fuel consumption of vehicles has been re-tested in terms of the provisions of Paragraph 3.1 of the Public Administration Circular No. 30/2016 of 29.12.2016	Complied		
9.6	The absolute ownership of the leased vehicle log books has been transferred after the lease term	Complied		
10	Management of Bank Accounts			
10.1	The bank reconciliation statements had been prepared, got certified and made ready for audit by the due date	Complied		

10.2	The dormant accounts that had existed in the year under review or since previous years settled	Complied		
10.3	The action had been taken in terms of Financial Regulations regarding balanced that had been reconciliation statements and for which adjustments had to be made, and had those balances been settled within one month	Complied		
11	Utilization of Provisions			
11.1	The provisions allocated had been spent without exceeding the limit	Complied		
11.2	The liabilities not exceeding the provisions that remained at the end of the year as per the FR 94(1)	Complied		
12	Advances to Public Officers Account			
12.1	The limits had been complied with	Complied		
12.2	A time analysis had been carried out on the loans in arrears	Complied		
12.3	The loan balances in arrears for over one year had been settled	Not Complied		Inform the concerned parties in writing to take legal action and to pay the debt
13	General Deposit Account			
13.1	The action had been taken as per FR 571 in relation to disposal of lapsed deposits	Complied		
13.2	The control register for general deposits had been updated and maintained	Complied		
14	Imprest Account			
14.1	The balance in the cash book at the end of the year under review remitted to TOD	Complied		Implemented by the Ministry of Highways
14.2	The ad-hoc sub imprests issued as per FR 371 settled within one month from the completion of the task	Complied		
14.3	The ad-hoc sub imprests had not been issued exceeding the limit approved as per FR 371	Complied		
14.4	The balance of the imprest account had been reconciled with the Treasury books monthly	Complied		Implemented by the Ministry of Highways
15	Revenue Account			
15.1	The refunds from the revenue had been made in terms of the regulations	Complied		
15.2	The revenue collection had been directly credited to the revenue account without credited to the deposit account	Complied		
15.3	Returns of arrears of revenue forward to the Auditor General in terms of FR 176	Complied		

16	Human Resource Management			
16.1	The staff had been paid within the approved cadre	Complied		
16.2	All members of the staff have been issued a duty list in writing	Complied		
16.3	All reports have been submitted to MSD in terms of their circular no. 04/2017 dated 20.09.2017	Complied		
17	Provision of information to the public			
17.1	An information officer has been appointed and a proper register of information is maintained and updated in terms of Right To Information Act and Regulation	Complied		
17.2	Information about the institution to the public have been provided by Website or alternative measures and has it been facilitated to appreciate/ allegation to public against the public authority by this website or alternative measures	Not Complied		During the year 2022, there were two ministries for the subject of transport as Cabinet and State. The Cabinet Ministry maintained an active website that catered to these needs. But, currently only the Cabinet Ministry exists. Hence, no need to maintain a separate website.
17.3	Bi-Annual and Annual reports have been submitted as per section 08 and 10 of the RTI Act	Not Complied		
18	Implementing citizens charter			
18.1	A citizens charter/ Citizens client's charter has been formulated and implemented by the Institution in terms of the circular number 05/2008 and 05/2018(1) of Ministry of Public Administration and Management	Not Complied		Actions are being taken in this regard
18.2	A methodology has been devised by the Institution in order to monitor and assess the formulation and the implementation of Citizens Charter/ Citizens client's charter as per paragraph 2.3 of the circular	Complied		
19	Preparation of the Human Resource Plan			
19.1	A human resource plan has been prepared in terms of the format in Annexure 02 of Public Administration Circular no. 02/2018 dated 24.01.2018	Complied		
19.2	A minimum training opportunity of not	Complied		

	less than 12 hours per year for each member of the staff has been ensured in the aforesaid Human Resource Plan			
19.3	Annual performance agreements have been signed for the entire staff based on the format in Annexure 01 of the aforesaid Circular	Complied		
19.4	A senior officer was appointed and assigned the responsibility of preparing the human resource development plan, organizing capacity building programs and conducting skill development programs as per paragraph no.6.5 of the aforesaid circular	Complied		
20	Responses Audit Paras			
20.1	The shortcomings pointed out in the audit paragraphs issued by the Auditor General for the previous years have been rectified	Not Relevant		